

## COVID 19 Risk Assessment

<b>Risk of the introduction / spread of the virus and staff/student illness.</b>							
<b>Hazard</b>	<b>Is the risk present? Y / N</b>	<b>Risk Rating H/M/L</b>	<b>Controls</b>	<b>Is this control in place?</b>	<b>Action/ To Do List/ Control to be put in place</b>	<b>Person Responsible</b>	<b>Signature and date when action completed</b>
<b>COVID 19</b>	Y	H	SFNS COVID-19 Response Plan in place in line with the Department of Education Guidance and the Return to Work Safety Protocol and Public Health Advice. SFNS COVID-19 Policy Statement incorporated in the Response Plan.	Y	Ongoing monitoring and adherence to the response plan and policy statement	CM EK LWR STAFF PUPILS	Ongoing  Copy made available to stakeholders
		H	Staff and students will be instructed not to attend school if they have any of the symptoms of COVID-19, have tested positive for COVID-19 in the last 14 days or are a close contact of someone who has tested positive in the last 14 days.			CM EK Staff Parents	Use of existing communication channels to convey information
		H	All staff will complete a pre return to work form.		Receipt and review of the pre return to work forms	CM	Prior to return in March 2021
		H	Staff will be instructed on the actions that need to be taken in the event of a suspected case/confirmed case. This is detailed in the school's COVID-19 Response Plan and Induction Programme.	Y	Regular reminders of actions.  Clear communication of the SFNS COVID-19 Response Plan	CM  Staff	Prior to return in March 2021
		H	The room beside main office has been identified for use as an isolation room in the event of a suspected/confirmed case. The route to the isolation room is easily accessible to all. It has easy access to a school exit and is equipped with appropriate PPE.	Y	Put clear signage up at door of isolation room	CM MB	31/08/2020
		H	Staff and Visitor Log.	Y	Maintenance of Log	MB LWR	Ongoing from 31/08/2020

If there is one or more **High Risk (H)** actions needed, then the risk of injury could be high and immediate action should be taken. **Medium Risk (M)** actions should be dealt with as soon as possible. **Low Risk (L)** should be dealt with as soon as practicable.

Risk Assessment carried out by: Cathriona Molloy

Date: February 2021

**Risk of introduction/ spread of virus through lack of information/ communication**

Hazard	Is the risk present? Y / N	Risk Rating H/M/L	Controls	Is this control in place?	Action/ To Do List/ Control to be put in place	Person Responsible	Signature and date when action completed
COVID 19	Y	L	All stakeholders will receive induction on the control measures that have been implemented re COVID-19.	Y		CM LWR	Prior to return in March 2021
			SFNS COVID-19 Response Plan and Risk Assessment is available to all stakeholders.	Y		CM	Prior to return in March 2021
			A lead worker representative and deputy lead worker representative (LWRs) have been appointed.	Y		CM	Before 31/08/2020
			<p>The lead worker representatives are involved in communicating the health advice around COVID-19 in the workplace and all employees are aware of the names of the LWRs.</p> <p>The role of the LWRs is to work collaboratively with their employer to assist in the implementation of measures and monitor adherence to the measures to prevent the spread of COVID-19.</p>	Y		CM LWR	ongoing
			<p>Should any control measures/new processes be implemented the relevant changes will be communicated.</p> <p>If staff have any questions or queries at any time, they have been instructed to speak to the lead worker representatives.</p>	Y		CM LWR	ongoing
			<p>COVID-19 posters as recommended by the DES will be displayed throughout the school building.</p> <p>Signage for entrance/ exit points and for movement around the school.</p> <p>CM and EK will ensure regular communication and engagement with the LWR or about the measures being put in place to address the occupational exposure to COVID-19 in the workplace.</p>	Y		CM EK All staff	<p>Before 31/08/2020</p> <p>ongoing</p>

			Pupils will be regularly reminded of hand hygiene, respiratory etiquette, physical distancing.				
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Risk Assessment carried out by: Cathriona Molloy

Date: February 2021

<b><u>Employees individual Risk Factors / medically vulnerable employees</u></b>							
Hazard	Is the risk present? Y / N	Risk Rating H/M/L	Controls	Is this control in place?	Action/ To Do List/ Control to be put in place	Person Responsible	Signature and date when action completed
COVID 19	Y	H	SFNS's identification of medically vulnerable employees - staff that are very high risk according to the HSE.	N		CM	Before 31/08/2020
			Details of the arrangements that will apply for these employees, which will be in accordance with those applying for the public service generally, have been updated by the Department of Education following consultation with management bodies and unions. Circular 0049/2020 issued to all schools on 07/08/2020.	Y		CM	Emailed to all staff on 13/8/2020
			Updated guidance on leave available to staff to be emailed to teachers and SNAs. Information Note 0005/2021 (teachers) and Information Note 0006/2021 (SNAs)	Y		CM	Emailed to staff on 24/02/2021

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Risk Assessment carried out by: Cathriona Molloy

Date: February 2021

**Risk of introduction/ spread of virus through lack of hand washing/sanitising procedures**

Hazard	Is the risk present? Y / N	Risk Rating H/M/L	Controls	Is this control in place?	Action/ To Do List/ Control to be put in place	Person Responsible	Signature and date when action completed
COVID 19	Y	H	Hand sanitiser has been provided at all entrances to the SFNS premises, outside all classroom doors, communal toilets, staffroom, offices and in all classrooms.	Y		CM MB LWR Staff Pupils Visitors	Before 31/08/2020  ongoing
			Anyone entering the school premises including all staff, pupils and visitors must sanitise their hands.				
			Hand washing facilities with soap and water is available in the toilets, in all classrooms, in SET Room 1, in the staff room and in the isolation room.	Y		CM LWR	Before 31/08/2020
			Paper towels for drying hands are available and are placed in a bin which is removed regularly using correct hygiene measures.	Y		CM MB TT/EMcG	Before 31/08/2020  ongoing
			Air dryers are available in toilets.				
			Cleaning staff will complete regular checks to ensure there is a sufficient supply of hand sanitisers, paper towels and soap.	Y		TT/EMcG LWR	Ongoing
			Staff and students are encouraged to wash their hands regularly and reminded of the importance of proper drying .	Y		CM Staff Students LWR	Ongoing
			Staff and students have been instructed not to share objects that touched their mouth for example bottles or cups	Y		Staff Students	Ongoing
Posters in place to build awareness of good hand washing technique the need to increase hand washing frequency avoid touching your face and to cough or sneeze into a tissue which is been safely or into your arm if that issue is not available this is reinforced through the induction.	Y		CM MB LWR	ongoing			

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Risk Assessment carried out by: Cathriona Molloy

Date: February 2021

**Risk of introduction/ spread of virus through lack of physical distancing**

Hazard	Is the risk present? Y / N	Risk Rating H/M/L	Controls	Is this control in place?	Action/ To Do List/ Control to be put in place	Person Responsible	Signature and date when action completed
COVID 19	Y	H	All unnecessary furniture has been removed from classrooms Desks/Pods have been positioned 1 metre apart Teacher's desk has been positioned at least 1 metre and where possible 2 metres away from pupil's desks	Y		CM LWR Staff Pupils	Before 31/08/2020  ongoing
			School Hall has been repurposed into a 60m <sup>2</sup> classroom	Y		CM LWR	Before 31/08/2020
			All staff and pupils are asked to walk on the left of all corridors and stairwells	Y		CM MB Staff	Before 31/08/2020
			Arrows are placed on floor remind everyone of this	Y		Pupils LWR	ongoing
			Different entrance and exit points have been identified for different classes.  Staff will be present each morning to show children which door to use and to remind them to hand sanitise on entry to classroom	Y		CM Staff Pupils LWR	Ongoing
			Extended Arrival times have been introduced. Children can arrive between 8:50am – 9:10am	Y		CM Staff Pupils LWR Parents	Ongoing
			Staggered break and lunch times have been introduced. Group 1: Juniors, 1 <sup>st</sup> , 3 <sup>rd</sup> & 5 <sup>th</sup> Break - 10:30-10:40. Lunch-12:10-12:40 Group 2: Seniors, 2 <sup>nd</sup> , 4 <sup>th</sup> & 6 <sup>th</sup> Break – 10:50-11:00. Lunch-12:30-1:00	Y		Staff Pupils	Ongoing
			Yard Supervision – staff supervising on the yard will undertake yard duty with their class bubble or the classes they are assigned to where possible. Staff will wear face covering Spots are painted on the yard where children in 3 <sup>rd</sup> – 6 <sup>th</sup> classes need to lone up for returning into class after breaktime and lunchtime			Staff Pupils	Ongoing

		<p>Staggered collection times have been introduced. Children in Junior and Senior Infants will go home at 1:40pm</p> <p>Children from 1<sup>st</sup> and 2<sup>nd</sup> and their siblings go home at 2:40pm</p> <p>Children from 3<sup>rd</sup> to 6<sup>th</sup> go home between 2:50pm</p>	Y		<p>CM Staff Pupils LWR Parents</p>	ongoing
		<p>Spots are painted on the ground outside for collection time. Each child will stand on a spot and the teacher on duty will direct them to their car when their parent / guardian arrives Parents/ Guardians are asked to stay at their car and maintain physical distancing</p>	Y		<p>CM Staff Pupils LWR Parents</p>	<p>Before 31/08/2020</p> <p>ongoing</p>
		<p>Signage will be put up in the yard and car park to remind everyone about physical distancing and social responsibility</p>	Y		<p>CM JPL Staff Pupils LWR Parents</p>	<p>Before 31/08/2020</p> <p>ongoing</p>

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Risk Assessment carried out by: Cathriona Molloy

Date: February 2021

**Risk of introduction/ spread of virus through lack of physical distancing**

Hazard	Is the risk present? Y / N	Risk Rating H/M/L	Controls	Is this control in place?	Action/ To Do List/ Control to be put in place	Person Responsible	Signature and date when action completed
COVID 19	Y	H	<b>Entry to School / General Office</b>			CM	From 31/08/2020
			Use of buzzer to gain access to school building	Y		MB	Ongoing
			Facemasks must be worn by anyone requesting entry to school.	Y		LWR	
			Operation of essential business relating to the general office will take place via one of the hatches in the corridor	Y		Staff	
			Policy of restricted access – essential purposes only, with no more than three people in the office will be in operation	Y		Visitors	
			Facemasks must be worn on school premises	Y			
			Clean and sanitise when photocopying in the staffroom/office	Y			
			<b>Principal's office</b>			CM	From 31/08/2020
			No access to the Principal's office without prior approval.	Y		LWR	Ongoing
			No more than three people in the office will be in operation	Y		Staff	
			<b>Staff</b>				From 31/08/2020
			Reconfiguration of staffroom	Y			Ongoing
Separation of chairs and tables to ensure physical distancing	Y						
Staggering of staff breaks according to playground rota of classes.	Y						
Formation of staff pods who break together in the staffroom	Y						

			<p>No handshake policy will be implemented Staff instructed to contact other staff by phone, email, Aladdin rather than face to face if possible. If meeting face to face 2 metre physical distancing must be observed.</p> <p>Staff Meetings will be held in a well ventilated room with physical distancing observed. If this is not possible, they will be held in small groups or remotely.</p> <p>Demarcation of teacher spaces in each classroom</p> <p>Teachers have been supplied with hand sanitiser, a visor and reusable and disposable facemasks. These are to be worn at all times except when eating.</p> <p>Facemasks are to be worn in corridors, offices, staffroom and in classrooms where the 2 metre physical distance is not possible</p> <p>Perspex screens will be supplied to staff if requested</p>	<p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p>			
			<p style="text-align: center;"><b>Students</b></p> <p>Social physical contact not allowed</p> <p>A no handshake / high five / fist pump / hug policy is in operation</p>	Y	Pupils are to regularly reminded about this policy	CM Staff Pupils Parents	From 1/09/2020  ongoing
			<p style="text-align: center;"><b>First Aid</b></p> <p>Each teacher on yard will have a bum bag with essential first aid items</p> <p>Staff members on yard to attend to child</p> <p>Child only sent in to Mrs. Brady of absolutely essential.</p> <p>Mrs. Brady to attend to the child in corridor wearing a facemask</p>				

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Risk Assessment carried out by: Cathriona Molloy

Date: February 2021



**Risk of introduction/ spread of virus through use of shared toilets**

Hazard	Is the risk present? Y / N	Risk Rating H/M/L	Controls	Is this control in place?	Action/ To Do List/ Control to be put in place	Person Responsible	Signature and date when action completed
COVID 19	Y	H	<p>First Class, Second Class and Third Class, will use the communal toilets at each end of the main school corridor. Each set of communal toilets has three cubicles, the door of each cubicle will be painted a different colour, a specific colour will be assigned to each of the classes using the communal toilets.</p> <p>In addition to this control measure, timetables will be drawn up so that only one class group at a time is present in the communal toilets where practicable.</p> <p>Communal toilets will be cleaned twice per day</p>	<p>Y</p> <p>Y</p> <p>Y</p>		<p>Pupils in 1<sup>st</sup>, 2<sup>nd</sup> &amp; 3<sup>rd</sup> classes Staff TT EMcG</p>	<p>From 31/08/2020</p> <p>ongoing</p>

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Risk Assessment carried out by: Cathriona Molloy

Date: February 2021

**Risk of introduction/ spread of virus through use of staff room**

Hazard	Is the risk present? Y / N	Risk Rating H/M/L	Controls	Is this control in place?	Action/ To Do List/ Control to be put in place	Person Responsible	Signature and date when action completed
COVID 19	Y	H	<p>A maximum of 4 people who are socially distanced permitted to use the staff room at any given time.</p> <p>Staff to ensure they sanitise hands prior to using shared equipment e.g. kettle, microwave.</p> <p>Staff are not to share utensils. Staff to clean up after themselves.</p> <p>Clean and sanitise before and after eating in staffroom</p> <p>Cleaning of the staffroom areas will take place at least twice daily.</p> <p>Clean and sanitise when photocopying in the staffroom</p> <p>Hand Sanitiser, soap and hot water available in the staffroom, at the entrance to the staffroom and staff toilets</p> <p>Regular changing of waste bins</p> <p>Staff should wear face coverings when not eating.</p>	<p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p>		<p>CM MB LWR Staff TT/EMcG</p>	<p>From 31/08/2020</p> <p>ongoing</p>

If there is one or more **High Risk (H)** actions needed, then the risk of injury could be high and immediate action should be taken. **Medium Risk (M)** actions should be dealt with as soon as possible. **Low Risk (L)** should be dealt with as soon as practicable.

Risk Assessment carried out by: Cathriona Molloy

Date: February 2021

**Risk of introduction/ spread of virus from high touch areas of lack of cleaning**

Hazard	Is the risk present? Y / N	Risk Rating H/M/L	Controls	Is this control in place?	Action/ To Do List/ Control to be put in place	Person Responsible	Signature and date when action completed
COVID 19	Y	H	<p>Cleaning staff will clean the school at least once per day and they have been instructed on enhanced cleaning regimes in line with Department and Health Protection Surveillance Centre guidelines.</p> <p>High contact areas in the school will be subject to cleaning at least twice daily.</p> <p>There will be frequent cleaning and disinfecting of objects and surfaces that may be touched regularly (taps and washing facilities, toilet flush and seats, door handles, radiators, window sills.)</p> <p>Cleaners have been instructed to ensure reusable cleaning equipment (mop heads, non-disposable cloths) are clean before re-use and buckets are emptied and cleaned before re-use.</p> <p>The school will operate a clean desk policy. Staff will have access to cleaning products/ wipes to clean IT equipment (phones, keyboard, desk) and are responsible for keeping their own workspace clean. Children's desks are cleaned daily.</p> <p>When possible, doors will be propped open during the day (unless it is a fire door) to aid circulation and minimise touch points.</p> <p>The isolation room and all other relevant areas will be deep cleaned if used for purposes of isolating suspected cases of COVID-19.</p> <p>Staff are asked to ensure they do not leave personal items (mobile phones, car keys, bags) on communal surface</p>	<p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p>		<p>Staff LWR TT/EMcG</p> <p>Staff</p>	<p>From 31/08/2020</p> <p>Ongoing</p> <p>From 31/08/2020</p>

		<p>Where teaching and learning involves the use of keyboards or tablets, the contact surface of the device should be cleaned regularly and hand hygiene encouraged.</p> <p>Checks will be carried out by school management and the LWRs to ensure that the necessary cleaning procedures are being followed.</p> <p>The LWRs will ensure that cleaning regimes are being implemented and report any issues to management.</p> <p>The school will use pedal rather than hand operated waste bins where possible and waste bins will be emptied on a regular basis using correct hygiene measures.</p>	<p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p>		LWR TT/EMcG	ongoing
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Risk Assessment carried out by: Cathriona Molloy

Date: February 2021

**Risk of introduction/ spread of virus through lack of PPE or incorrect use of PPE**

Hazard	Is the risk present? Y / N	Risk Rating H/M/L	Controls	Is this control in place?	Action/ To Do List/ Control to be put in place	Person Responsible	Signature and date when action completed
COVID 19	Y	H	<p>Packs of relevant PPE will be prepared and made available when responding to a suspected case of COVID-19 including PPE for cleaning and disinfecting rooms where a pupil or staff member with suspected COVID-19 was present. (medical face masks included in packs)</p> <p>Appropriate PPE will be available for dealing with intimate care needs and for first aid. (including medical face masks). Staff providing healthcare to students with medical needs in school will apply standard precautions as per usual practice.</p> <p>PPE will be made available where staff are particularly vulnerable to infection but are not in the list of those categorised as people in very high risk groups or may be living with people who are in a very high risk category.</p> <p>All staff will wear a face covering where a physical distance of two metres from other staff or students cannot be maintained or concerns regarding prolonged close contact and exposure to fluid or respiratory droplets exist. In SFNS this may apply when teachers are inside their classrooms, are supervising at break times/ corridors/ at entry or exit points/toilets, spending time in the staff room.</p> <p>Medical grade masks in the EN14683 category will be supplied to all SETs and SNAs and those staff by necessity that need to be in close and continued proximity with pupils with intimate care needs.</p> <p>Disposable or multi use face coverings including clear visors will be made available to staff in cases where a backup face covering is needed during the day or required on an ongoing basis.</p>	<p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p>		<p>Staff LWR TT/EMcG Pupils</p>	<p>From 31/08/2020</p> <p>Ongoing</p>

			The school recommends that all pupils who travel to and from school by bus wear a face covering	Y			
			Bins will be provided where staff and students can deposit of used PPE. These bins will be removed at the end of the day and replaced using proper hygiene controls.	Y			Staff LWR TT/EMcG Pupils
			Regular communication and monitoring of proper and relevant PPE usage. (see also information/communication section)	Y			From 31/08/2020  ongoing

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**Risk Assessment carried out by: Cathriona Molloy**

**Date: February 2021**

**Risk of introduction/ spread of virus through poor ventilation**

Hazard	Is the risk present? Y / N	Risk Rating H/M/L	Controls	Is this control in place?	Action/ To Do List/ Control to be put in place	Person Responsible	Signature and date when action completed
COVID 19	Y	H	Staff will follow the updated ventilation guidelines issued by the DES 30/11/2020 as outlined below: <ul style="list-style-type: none"> <li>• Windows fully open when classrooms not in use</li> <li>• Windows partially open when classrooms are in use</li> <li>• Air vents are accessed and opened</li> <li>• Air movement not blocked</li> <li>• Corridors to ventilated before and after breaks by opening doors.</li> <li>• Windows in toilets to be open during th school day and extractor fans to be used is available</li> </ul>	Y	Guidance on ventilation issued by DES 30/11/2020 has been emailed to all staff.	CM	24/02/2021

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Risk Assessment carried out by: Cathriona Molloy

Date: February 2021

**Risk of introduction/ spread of virus from third parties (parents/guardians, contractors, supplier and visitors)**

Hazard	Is the risk present? Y / N	Risk Rating H/M/L	Controls	Is this control in place?	Action/ To Do List/ Control to be put in place	Person Responsible	Signature and date when action completed
COVID 19	Y	M	<p>Policy of restricted access for essential purposes only with prior approval from the principal will operate and apply to all third parties seeking to enter the building</p> <p>A specific designated contact point will be used for same.</p> <p>All third parties entering the school building following approval must use hand sanitiser and wear a face covering.</p> <p>Parents and Guardians will need to contact the office in advance and obtain prior approval from the principal if they require access to SFNS for essential purposes.</p> <p>Parents and Guardians collecting students will be asked sanitise hands and wear a face covering before pressing the buzzer at the main front door. They must sign the pupil out and wait to the left of the main door. The pupil will subsequently be sent out to meet them at the designated contact point. This is subject to prior approval from the principal and for essential purposes only. Practice to be kept to an absolute minimum.</p> <p>Parents/Guardians, contractors and visitors are requested not to attend the school if they are exhibiting symptoms of COVID-19, have been diagnosed with COVID-19 in the last 14 days or have been in close contact with someone diagnosed with COVID-19 in the last 14 days.</p> <p>Contractors and visitors will sign in on arrival and sign out on departure.</p>	<p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p>		<p>Staff LWR Third Parties</p>	<p>From 31/08/2020</p> <p>Ongoing</p>



		<p>Contractors will be requested to provide risk assessments and method statements that cover the risk of COVID-19 associated with their activities.</p> <p>Contractors are not permitted to use tools or equipment owned by the school.</p> <p>Signing of paperwork / personal digital assistant should be eliminated. If staff and contractors are required to sign paperwork, they must only use their own pen for completing paperwork and wash/sanitise hands before and after signing a PDA.</p>	<p>Y</p> <p>Y</p>			
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Date: February 2021

**Risk of mental health and wellbeing of staff and students**

Hazard	Is the risk present? Y / N	Risk Rating H/M/L	Controls	Is this control in place?	Action/ To Do List/ Control to be put in place	Person Responsible	Signature and date when action completed
COVID 19	Y	M	<p>Employer Assistance Service provided by Spectrum.Life This is a confidential employee support service designed to assist staff in resolving personal or work related concerns. A free phone confidential helpline, counselling, a wellbeing portal and app, online cognitive behaviour therapy and a mental health promotion manager are available to support staff.</p> <p>Implementation of the DES Guidance Document on Supporting the Wellbeing of School Communities as Schools Reopen.</p> <p>Promotion of student wellbeing in: SPHE PE RE Use of DES Wellbeing Toolkit</p>	<p>Y</p> <p>Y</p> <p>Y</p>		<p>CM ISM Team Staff LWR Pupils</p>	<p>From 31/08/2020</p> <p>Ongoing</p>

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Risk Assessment carried out by: Cathriona Molloy

Date: February 2021

**Risk of Legionella from stagnant water**

<b>Hazard</b>	<b>Is the risk present? Y / N</b>	<b>Risk Rating H/M/L</b>	<b>Controls</b>	<b>Is this control in place?</b>	<b>Action/ To Do List/ Control to be put in place</b>	<b>Person Responsible</b>	<b>Signature and date when action completed</b>
<b>COVID 19</b>	Y	M	The water system in SFNS was subjected to regular flushing throughout the lockdown period.	Y		JPL	Before 31/08/2020
<b><u>Risk of introduction/ spread of virus through lack of physical distancing at emergency assembly points</u></b>							
<b>COVID 19</b>	Y	H	Sufficient space at fire assembly points to ensure physical distancing can be maintained in an emergency evacuation. Any changes re. above to be communicated to staff and students			CM	Before 04/09/2020
<b><u>Risk of introduction/ spread of virus from participation in extra-curricular activities</u></b>							
<b>COVID 19</b>	Y	H	All extra-curricular activities will be suspended until public health advise allows.	Y		CM	ongoing

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Date: February 2021

**Risk of introduction/ spread of virus through sharing equipment/school activities**

Hazard	Is the risk present? Y / N	Risk Rating H/M/L	Controls	Is this control in place?	Action/ To Do List/ Control to be put in place	Person Responsible	Signature and date when action completed
COVID 19	Y	H	<p align="center"><b>Personal Belongings</b></p> <p>Children will leave their pencil cases and personal equipment for daily use in school.</p> <p>Coat hooks are not to be used. Coats to be stored in their classroom</p> <p>Children from 1<sup>st</sup> - 6<sup>th</sup> class will store books and copies in a box with a lid</p> <p>Children must avoid putting personal equipment e.g. pencils etc. into their mouths</p>	Y		Staff Pupils LWR	From 1/09/2020  Ongoing
			<p align="center"><b>Science/Maths Equipment</b></p> <p>All equipment must be sanitised before use</p> <p>Pupils and staff must sanitise hands before use of equipment</p>	Y			
			<p align="center"><b>iPads</b></p> <p>Timetable for use of iPads to be drawn up and shared with staff</p> <p>Pupils and staff must sanitise hands before use</p> <p>Devices are not to be shared between pupils</p> <p>Devices must be cleaned after use before being returned to the charging unit</p>				

			<p align="center"><b>PE &amp; PE Equipment</b></p> <p>PE will have to take place outside</p> <p>Refer to Return to School Curriculum Guidance document Pg18</p> <p>Children must sanitise hands before and after each use</p> <p>Sharing of resources will not be permitted unless each item is sanitised before use</p>	Y			
			<p align="center"><b>Aistear / Structured Play</b></p> <p>No Aistear until after Hallowe'en</p> <p>Only use toys and equipment that can be cleaned</p> <p>Equipment to be cleaned after each use</p> <p>Teachers to wear face coverings</p>	Y			
			<p align="center"><b>Ready Set Go Maths</b></p> <p>Pupils and teachers to sanitise hands before and after using materials</p> <p>Teachers to wear face coverings</p> <p>Equipment to be cleaned at the end of each day</p>	Y			
			<p align="center"><b>Literacy Stations</b></p> <p>Pupils and teachers to sanitise hands before and after using materials</p> <p>Teachers to wear face coverings</p> <p>Books to be numbered same child gets same number</p> <p>Books for week sent home on Monday returned Thursday – quarantined for 72 hours</p> <p>Different sets of activities / resources for each group</p>	Y			

			<p>Groups go out of room for some stations</p> <p>Pupils use own equipment where possible</p>				
			<p><b>Classroom Libraries / Book/ Copies</b></p> <p>Box of books per Pod</p> <p>Books to be quarantined for 72 hours after use</p> <p>Teachers to sanitise hands prior to and after correction of children's work</p>	Y			
			<p><b>Football at playtime</b></p> <p>Each class bubble has a football.</p> <p>Football to be sanitised after each use</p> <p>One child assigned to get ball when it goes out of play</p>	Y			
			<p><b>Recorder</b></p> <p>Recorder lessons are not permitted</p>	Y			
			<p><b>Singing</b></p> <p>Singing is not permitted indoors, it can take place outside, whilst maintaining social distancing and within normal pod structures</p>	Y			

If there is one or more **High Risk (H)** actions needed, then the risk of injury could be high and immediate action should be taken. **Medium Risk (M)** actions should be dealt with as soon as possible. **Low Risk (L)** should be dealt with as soon as practicable.

Risk Assessment carried out by: Cathriona Molloy

Date: February 2021

**Risk of introduction/ spread of virus staff / pupils movement between classes**

Hazard	Is the risk present? Y / N	Risk Rating H/M/L	Controls	Is this control in place?	Action/ To Do List/ Control to be put in place	Person Responsible	Signature and date when action completed
<b>COVID 19</b>	Y	H	<b>Special Education Teaching – Withdrawal</b>  Pupils to sanitise prior to entry to SET room and when they return to the base classroom  Teacher to wear face covering  Tables and chairs to be cleaned down after each group	Y		Staff Pupils LWR	From 1/09/2020  Ongoing
			<b>Special Education Teaching – In Class</b>  SET teachers assigned to specific Class Bubble  Teacher to sanitise hands prior to entry and exit of class  Use of face coverings if necessary	Y			
			<b>SNAs</b>  SNAs assigned to specific children and Class Bubbles  SNA to sanitise hands prior to entry and exit of class  Use of face coverings if necessary  Use of PPE as much as possible	Y			
			<b>Principal/Secretary</b>  Principal/Secretary to address children/teacher from the door, wear face covering				

If there is one or more **High Risk (H)** actions needed, then the risk of injury could be high and immediate action should be taken. **Medium Risk (M)** actions should be dealt with as soon as possible. **Low Risk (L)** should be dealt with as soon as practicable.

Risk Assessment carried out by: Cathriona Molloy

Date: February 2021

Note: It should be noted that risk in the context of this risk assessment is a general health and safety risk in relation to the spread of Covid 19.  
Relevant advice was referenced using the following sources:

UNICEF

<https://www.unicef.org/media/68366/file/Framework-for-reopening-schools-2020.p>

GOV.IE

<https://dbei.gov.ie/en/Publications/Publication-files/Return-to->

[Work-Safely-Protocol.pdf](#) WHO

<https://www.who.int/emergencies/diseases/novel-coronavirus-2019/technical->

[guidance/guidance-for-schools-workplaces-institutions](#) HIQUA

<https://www.hiqa.ie/reports-and-publications/health-technology->

[assessment/evidence-summary-spread-Covid-19-children](#) NSAI

<https://www.nsai.ie/images/uploads/general/NSAI-Guidelines-for-COVID-19-2020-04-09.pdf>

Additional advice when dealing with a suspected case of Covid-19 can be found at

<https://www.nsai.ie/images/uploads/general/NSAI-Guidelines->

[for-COVID-19-2020-04-09.pdf](#)



In undertaking this risk assessment, the Board of Management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

Guidance from The Department of Health will influence this live document as changes in public health recommendations change during the fight against Covid 19.

This risk assessment was ratified by the Board of Management on: 25/02/2021

Signed: *Gerry Sheanon*

Signed: *Cathriona Molloy*

Gerry Sheanon – Chairperson BOM

Cathriona Molloy – Principal